



Scorer Training

Step-by-step instructions for filling out
the match sheet in English

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INTRODUCTION

Introduction / General Information

- This document was created by the VC Tornado Adliswil “scorer expert” based on the official scorer training materials from Swiss Volley.
- It addresses the process of filling out the match sheet step by step and has been enriched with “game scenarios” to make “scoring” understandable using examples.

A detailed match sheet form for Swiss Volley. It includes sections for team information, player statistics, and match results. The form is organized into columns for sets (I, II, III, IV, V, VI) and rows for individual players. It also includes a section for the referee and a section for the scorer. The form is titled 'Match sheet' and 'Matchblatt' in German.

Match sheet
("Matchblatt" in German)

Introduction / General Information

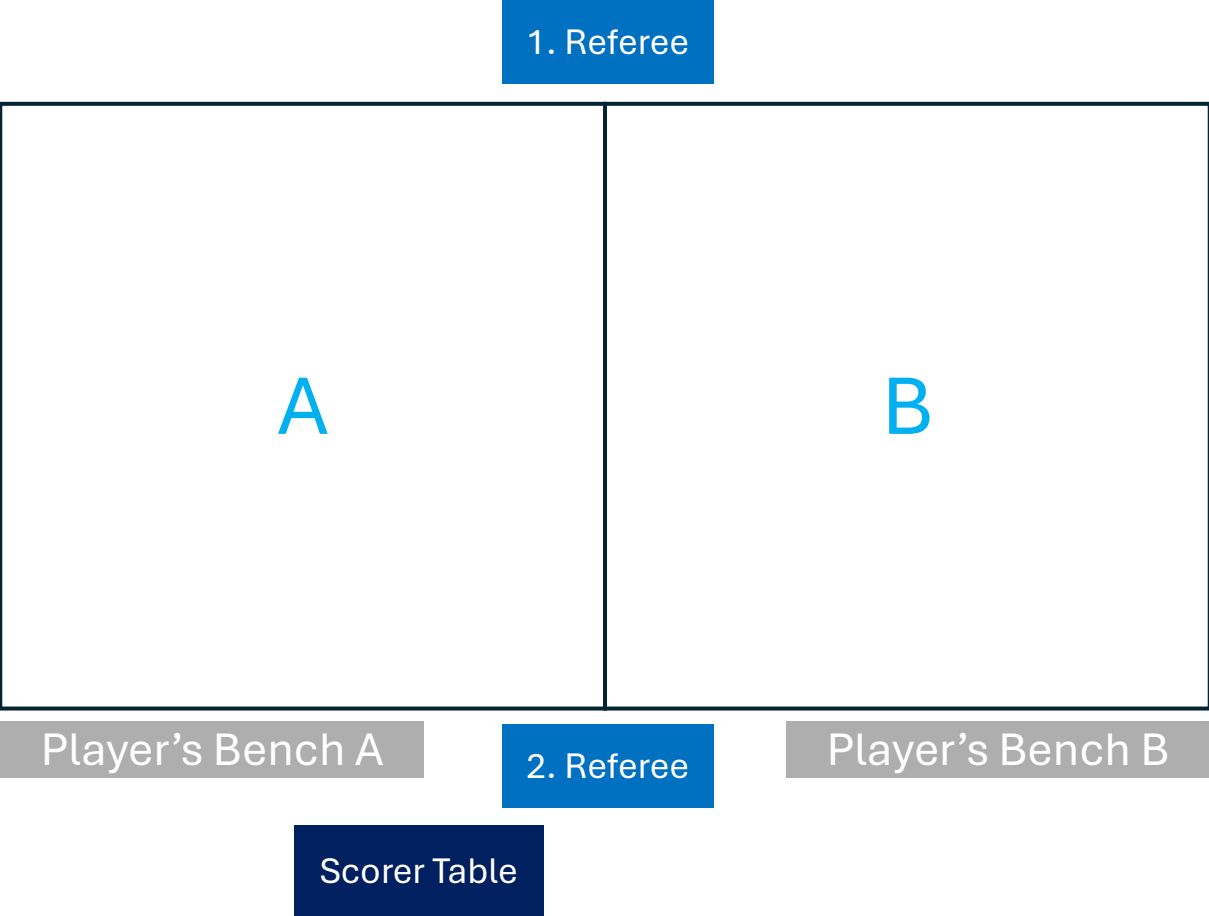
Why do you have to obtain a scorer license?

- Every league game is recorded on a match sheet, and you need to know how it's done and get a license for it by Swiss Volley / SVRZ
- We have several teams that play in the league. Every player in the club has to be able write the match sheet for another team (1-2 times per season)
- We usually assign two people per match: a scorer ("Schreiber" in German) for the match sheet; and a score keeper ("Täfeler" in German) for the score board

What is the role of the scorer?

- You are part of the referee committee (i.e., you behave neutral)
- You must be ready in the hall at least 30 minutes before the start of the game (there is a fine for being late!)
- The contact person for the scorer is always the referee (or the second referee, if there are two)

Location of the Scorer



Score Board + Match Sheet



Which team is A and which is B will be determined after the draw (coin toss).

Tasks of the Scorer

Before the game

- Preparation of the match sheet: general game information, list of all persons involved in the game (players, coaches, referees, scorer, etc.), including their signatures

Before each set

- Recording of the starting lineup and start of the set (time)

During the game

- Recording points, timeouts, player substitutions, and any penalties
- Checking the player at the serve AND always being able to let the captains know, who is where in the rotation (especially, who is currently serving), if you are being asked

After each game

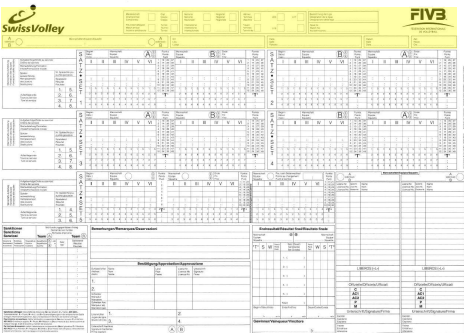
- Recording of the final score, end of the set (time) and transferring the results and stats to the overview

After the game

- Finalization of the results overview
- Obtaining signatures of scorer, captains, and referees

FILLING OUT THE MATCH SHEET

Before the Coin Toss: General Game Information



«Meisterschaft» (regular games) or «Cup» (Züri-Cup / Mobiliar Cup)		«National» (Mobiliar Cup) or «Regional» (regular games / Züri-Cup)		Männer / Hommes / Maschile		Bezeichnung der Liga / Désignation de la ligue / Designazione della lega		
Meisterschaft / Campionato	<input checked="" type="checkbox"/>	Cup / Coupe / Coppa	<input type="checkbox"/>	National / Nazionale	<input type="checkbox"/>	Regional / Regionale	<input checked="" type="checkbox"/>	3. Liga A
Freundschaftsspiel / Match amical / Incontro amichevole	<input type="checkbox"/>	Turnier / Tournoi / Torneo	<input type="checkbox"/>	International / Internazionale	<input type="checkbox"/>			Spiel Nr. / Match No. / No dell'incontro
				Frauen / Femmes / Femminile	<input type="checkbox"/>			234567

The referee can give you the game number



A oder/oulo B	VC Tornado Adliswil H1	Mannschaften/Equipes/Squadre	Gastteam	A oder/oulo B	Ort Lieu Luogo	Adliswil	Halle Salle Palestra	Hofern	Datum Date Data	12.06.2024	Zeit Heure Ora	20:30
---------------------	------------------------	------------------------------	----------	---------------------	----------------------	----------	----------------------------	--------	-----------------------	------------	----------------------	-------

Always mention the home team first

Location where the match takes place

Name of the hall where the match takes place

Today's date

Scheduled time of the match

Leave blank for now; will only be known after the draw (coin toss)

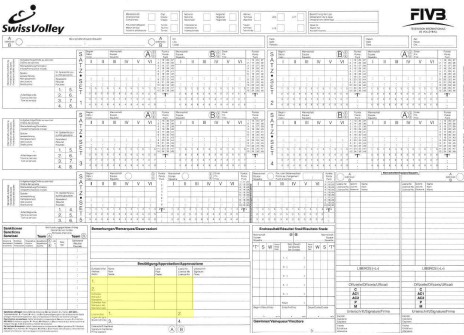
→ For your information: Abbreviations of team names may be used in other places on the match sheet (in this example: **VCT** and **Gast**).

The image displays a collection of Swiss Volleyball FIVB 2014-2015 competition sheets. The sheets are organized into a grid with columns for match details, player statistics, and referee's report. The top sheet is a match report form with fields for match details, player statistics, and a section for the referee's report. The bottom sheet is a player statistics form with fields for player information, match statistics, and a section for the referee's report. The sheets are organized into a grid with columns for match details, player statistics, and referee's report.

<div style="display: flex; justify-content: space-between; align-items: center;"> <div style="text-align: center;"> A oder/ou/o B </div> <div style="text-align: center; flex-grow: 1;"> VCT </div> <div style="text-align: center;"> Mannschaften/Equipes/Squadre </div> </div>			<div style="display: flex; justify-content: space-between; align-items: center;"> <div style="text-align: center;"> A oder/ou/o B </div> <div style="text-align: center; flex-grow: 1;"> Gast </div> <div style="text-align: center;"> Mannschaften/Equipes/Squadre </div> </div>		
Lizenz-Nr. Licence-No. Licenza-No.	Spieler Nr. Joueur No. Giocatore No.	Name Nom Nome	Lizenz-Nr. Licence-No. Licenza-No.	Spieler Nr. Joueur No. Giocatore No.	Name Nom Nome
21.03.91	6	P. Müller	22.04.92	7	N. Herrmann
13.05.90	5	N. Schneider	14.06.91	6	S. Martin
04.06.02	13	M. Frischknecht	05.04.01	12	S. Bertschi
03.12.02	11	M. Meier	25.12.94	1	L. Schindler
15.07.89	2	L. Schneider	18.04.88	4	C. Buccarella
06.01.00	8	I. Keller	07.08.99	9	U. Saxer
09.09.97	3	L. Nguyen	10.10.87	10	S. Mol
27.11.95	4	A. Singh	31.12.98	11	C. Tillmann
			24.05.96	8	C. Wickler
LIBEROS («L»)			LIBEROS («L»)		
27.11.95	4	A. Singh	24.05.96	8	C. Wickler
Offizielle/Officiels/Ufficiali			Offizielle/Officiels/Ufficiali		
08.08.88	C	A. Hirt	16.02.87	C	Z. Vaugne
	AC1		05.05.93	AC1	A. Bachmann
	AC2			AC2	
01.01.03	P	M. Roll		P	
	M			M	
Unterschrift/Signature/Firma			Unterschrift/Signature/Firma		
Kapitän Capitaine Capitano			Kapitän Capitaine Capitano		
Trainer Entraîneur Allenatore			Trainer Entraîneur Allenatore		

All persons sitting on the players' bench alongside the players must be listed here.

Before the Coin Toss: Referee Committee



Bestätigung/Approbation/Approvazione				
Schiedsrichter Arbitres Arbitri	Namē Nom Nome	Land Pays Paese	Lizenz-Nr. Licence-No Licenza-No	Unterschrift Signature Firma
1.	T. Lindau		22.04.92	
2.	N. Thoma		14.06.91	
Schreiber Marqueur Marcatore	D. Name		05.04.01	
Schreiber Ass. Marqueur adj. Marcatore ass.				
Linienrichter Juges de ligne Giudici di linea	1.		2.	
	3.		4.	
Unterschrift Kapitane Signature Capitaines Firma Capitani			(A) (B)	

Enter the names and dates of birth of the 1st referee, 2nd referee (if applicable), and scorer. Leave the signatures field blank for now.

After the Coin Toss: Allocation A/B and Signatures from Teams



A
oder/oulo
B

B

VC Tornado Adliswil H1 : Gastteam

A
oder/oulo
B

A

Adliswil

Halle
Salle
Palestra

Hofern

Datum
Date
Data

12.06.2024

Zeit
Heure
Ora

20:30

Meisterschaft
Championnat
Campionato

☒

Cup
Coupe
Coppa

☐

National
National
Nazionale

☐

Regional
Régional
Regionale

☒

Männer
Hommes
Maschile

☒

U23

☐

U17

☐

Frauen
Femmes
Femminile

☐

U19

☐

Bezeichnung der Liga
Désignation de la ligue
Designazione della lega

3. Liga A

Spiel Nr.
Match No
No dell'incontro

234567

FIVB

FÉDÉRATION INTERNATIONALE
DE VOLLEYBALL





Mannschaften/Equipes/Squadre			Mannschaften/Equipes/Squadre		
VCT			Gast		
Lizenz-Nr. Licence-No. Licenza-No.	Spieler-Nr. Joueur No. Giocatore No.	Name Nom Nome	Lizenz-Nr. Licence-No. Licenza-No.	Spieler-Nr. Joueur No. Giocatore No.	Name Nom Nome
21.03.91	6	P. Müller	22.04.92	7	N. Herrmann
13.05.90	5	N. Schneider	14.06.91	6	S. Martin
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09.09.97	3	L. Nguyen	10.10.87	10	S. Mol
27.11.95	4	A. Singh	31.12.98	11	C. Tillmann
			24.05.96	8	C. Wickler
LIBEROS (=L=)			LIBEROS (=L=)		
04.06.02	13	M. Frischknecht	24.05.96	8	C. Wickler
Offizielle/Officiels/Ufficiali			Offizielle/Officiels/Ufficiali		
08.08.88	C	A. Hirt	16.02.87	C	Z. Vaugne
	AC1		05.05.93	AC1	A. Bachmann
	AC2			AC2	
01.01.03	P	M. Roll		P	
	M			M	
Unterschrift/Signature/Firma			Unterschrift/Signature/Firma		
Kapitän Capitaine Capitano	N. Schneider		Kapitän Capitaine Capitano	U. Saxer	
Trainer Entraîneur Allenatore	A. Hirt		Trainer Entraîneur Allenatore	Z. Vaugne	

After the draw (coin toss), it is determined which team will play on which side (A or B → see page 5).

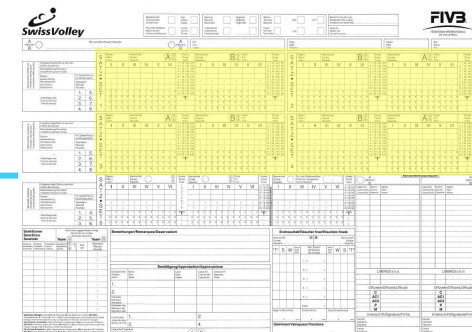
The empty fields must be crossed off. Players who are not present must also be crossed off.

The captains and coaches must sign the sheet at this point.

After Coin Toss: Preparation of Sets 1-3

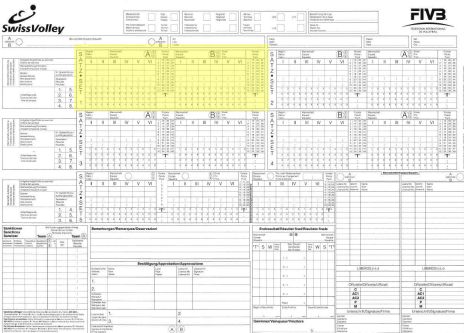
S = Service →  
 R = Reception →  

The sides and service rights will be changed after each set. Sets 1-3 should therefore be prepared after the draw (coin toss) and before the start of play:



S A T Z • S E T 1	Beginn Début Inizio.....		Mannschaft Equipe Squadra				Gast		(A) (X) (R)		Punkte Points Punti		Mannschaft Equipe Squadra		VCT		(B) (S) (X)		Ende Fin Fine.....		Punkte Points Punti	
	I	II	III	IV	V	VI	1	13	25	37	I	II	III	IV	V	VI	1	13	25	37		
							2	14	26	38							2	14	26	38		
							3	15	27	39							3	15	27	39		
							4	16	28	40							4	16	28	40		
							5	17	29	41							5	17	29	41		
							6	18	30	42							6	18	30	42		
							7	19	31	43							7	19	31	43		
							8	20	32	44							8	20	32	44		
							9	21	33	45							9	21	33	45		
						10	22	34	46							10	22	34	46			
						11	23	35	47							11	23	35	47			
						12	24	36	48							12	24	36	48			
	"T"										"T"											
	2	6	2	6	2	6	2	6	2	6	2	6	2	6	2	6	2	6	2	6	2	6
	3	7	3	7	3	7	3	7	3	7	3	7	3	7	3	7	3	7	3	7	3	7
	4	8	4	8	4	8	4	8	4	8	4	8	4	8	4	8	4	8	4	8	4	8

Before each Set: Lineup



Note the actual start time of the match/set

S A T Z • S E T 1	Beginn Début Inizio		20:30		Mannschaft Equipe Squadra		Gast		<div><div>A</div><div>X</div><div>R</div></div>		Punkte Points Punti		Mannschaft Equipe Squadra		VCT		<div><div>B</div><div>X</div><div>S</div></div>		Ende Fin Fine		Punkte Points Punti			
	I		II		III		IV		V		VI		I		II		III		IV		V		VI	
	9		4		7		6		12		1		8		3		4		6		5		11	
	:		:		:		:		:		:		:		:		:		:		:		:	
	:		:		:		:		:		:		:		:		:		:		:		:	
	/		5		1		5		1		5		1		5		1		5		1		5	
	2		6		2		6		2		6		2		6		2		6		2		6	
	3		7		3		7		3		7		3		7		3		7		3		7	
	4		8		4		8		4		8		4		8		4		8		4		8	

Satz Set 1 8

Libero

Positions-Blatt
Fiche de position

Team Equipe Gast

IV	III	II
6	7	4
V	VI	I
12	1	9

Service

Unterschrift/Coach signature
Z. Vaugne

First cross-check the lineups against the player list (i.e., do the numbers listed actually appear on the player list?), and only then transfer them to the match sheet

Satz Set 1 13

Libero

Positions-Blatt
Fiche de position

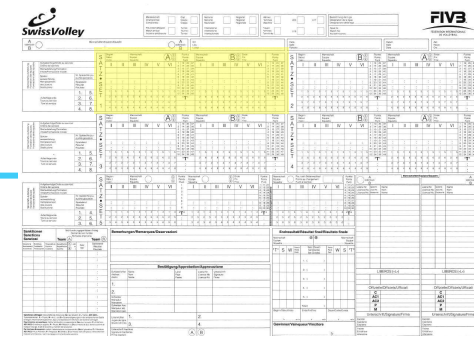
Team Equipe VCT

IV	III	II
6	4	3
V	VI	I
5	11	8

Service

Unterschrift/Coach signature
A. Hirt

During the Set: Basic Principle for Points & Service Exchange



Game scenario:

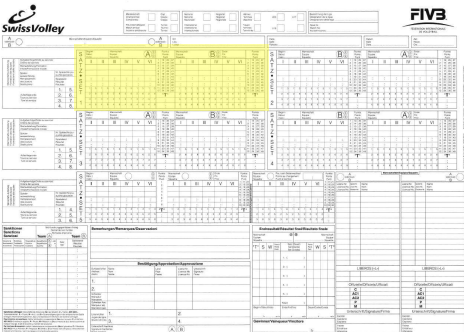
- Player No. 9 from the guest team (**Gast**) starts serving. As the scorer, you check whether this corresponds to the lineup.
- If not, wait until the serve has been made, then inform the referee.
- **Gast** scores 4 points, then **VCT** scores one point. The right to serve changes to **VCT**.

On the match sheet:

1. Continuously mark off points for **Gast**
2. Enter **Gast's** score when changing serves
3. Mark off points for **VCT**
4. Mark off the field for the next server from **VCT**

S A T Z • S E T 1	Beginn Début Inizio	20:30	Mannschaft Equipe Squadra						Mannschaft Equipe Squadra						Mannschaft Equipe Squadra						Ende Fin Fine	Punkte Points Punti								
	A ^X _R						B ^S _X																							
	I	II	III	IV	V	VI	I	II	III	IV	V	VI	I	II	III	IV	V	VI	I	II	III	IV	V	VI						
	9	4	7	6	12	1	8	3	4	6	5	11	2	14	26	38	40	41	2	14	26	38	40	41						
	5	1	5	1	5	1	5	1	5	1	5	1	5	1	5	1	5	1	5	1	5	1	5	1						
	6	18	30	42	7	19	31	43	8	20	32	44	9	21	33	45	10	22	34	46	11	23	35	47	12	24	36	48		
	13	25	37	14	26	38	15	27	39	16	28	40	17	29	41	18	30	42	19	31	43	20	32	44	21	33	45	22	34	46
	23	35	47	24	36	48	25	37	49	26	38	50	27	39	51	28	40	52	29	41	53	30	42	54	31	43	55	32	44	56
	33	45	57	34	46	58	35	47	59	36	48	60	37	49	61	38	50	62	39	51	63	40	52	64	41	53	65	42	54	66
	43	55	67	44	56	68	45	57	69	46	58	70	47	59	71	48	60	72	49	61	73	50	62	74	51	63	75	52	64	76

During the Set: Timeouts



Game scenario:

- The game continues
- Meanwhile, **Gast** has scored 10 points; **VCT** has scored 7 points
- The coach of **VCT** calls for a timeout. The referee blows the whistle and signals the timeout accordingly.

On the match sheet:

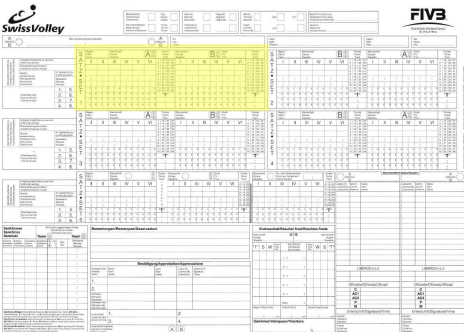
1. You record the score from the perspective of the team taking the timeout.*

S A T Z • S E T 1	Beginn Début Inizio	20:30		Mannschaft Equipe Squadra		Gast		<div><div>A</div><div>X</div><div>R</div></div>	Punkte Points Punti			Mannschaft Equipe Squadra		VCT		<div><div>B</div><div>S</div><div>X</div></div>	Ende Fin Fine		Punkte Points Punti		
	I	II	III	IV	V	VI	13		25	37	I	II	III	IV	V		VI	13	25	37	
	9	4	7	6	12	1	14	26	38	8	3	4	6	5	11	14	26	38			
							15	27	39							15	27	39			
							16	28	40							16	28	40			
							17	29	41							17	29	41			
							18	30	42							18	30	42			
	:	:	:	:	:	:	19	31	43	:	:	:	:	:	:	19	31	43			
	:	:	:	:	:	:	20	32	44	:	:	:	:	:	:	20	32	44			
	:	:	:	:	:	:	21	33	45	:	:	:	:	:	:	21	33	45			
4	5	5	5	5	5	22	34	46	X	5	2	5	4	5	6	5	7	5	1	5	
2	6	2	6	2	6	23	35	47	2	6	2	6	2	6	2	6	2	6	2	6	
3	7	3	7	3	7	24	36	48	3	7	3	7	3	7	3	7	3	7	3	7	
4	8	4	8	4	8	"T"			4	8	4	8	4	8	4	8	4	8	4	8	
						:															
						:															

1.

* This also applies to recording the score when players are substituted (see p. 17) and penalties (see p. 20) → i.e., the score of the team that “causes” something is always mentioned first.

During the Set: Player Substitution



- Game scenario:
- The game continues
 - In the meantime, **Gast** scored 13 points; 9 points for **VCT**.
 - **Gast** wants to substitute player No. 2 and sends him to the substitution zone for player No. 6, who is currently on the court. The referee blows his whistle.
 - At the same time, **VCT** also wants to substitute player 5 for player 1.

- On the match sheet:
1. As the scorer, you first check whether the players in question are on the player list.
 2. Then you record the player substitutions below the respective player in the lineup.
 3. In the case of a return substitution, the player being substituted must also be circled, as they are no longer allowed to play for the rest of the set.

SATZ • SET 1	Beginn Début Inizio	20:30		Mannschaft Equipe Squadra		Gast		<div><div>A</div><div>X</div><div>R</div></div>	Punkte Points Punti		Mannschaft Equipe Squadra		VCT		<div><div>B</div><div>S</div><div>X</div></div>	Ende Fin Fine	Punkte Points Punti			
	I	II	III	IV	V	VI	<div><div>14</div><div>25</div><div>37</div><div>15</div><div>26</div><div>38</div><div>16</div><div>27</div><div>39</div><div>17</div><div>28</div><div>40</div><div>18</div><div>29</div><div>41</div><div>19</div><div>30</div><div>42</div><div>20</div><div>31</div><div>43</div><div>21</div><div>32</div><div>44</div><div>22</div><div>33</div><div>45</div><div>23</div><div>34</div><div>46</div><div>24</div><div>35</div><div>47</div><div>25</div><div>36</div><div>48</div></div>		I	II	III	IV	V	VI		<div><div>13</div><div>25</div><div>37</div><div>14</div><div>26</div><div>38</div><div>15</div><div>27</div><div>39</div><div>16</div><div>28</div><div>40</div><div>17</div><div>29</div><div>41</div><div>18</div><div>30</div><div>42</div><div>19</div><div>31</div><div>43</div><div>20</div><div>32</div><div>44</div><div>21</div><div>33</div><div>45</div><div>22</div><div>34</div><div>46</div><div>23</div><div>35</div><div>47</div><div>24</div><div>36</div><div>48</div></div>				
	9	4	7	6	12	1			8	3	4	6	5	11						
				2									1							
	:	:	:	13 : 9	:	:			:	:	:	:	5 : 6	:						
	:	:	:	:	:	:			:	:	:	:	9 : 13	:						
	4	5	5	6	5	11			X	2	5	4	6	5			7	5	9	
	2	6	2	6	2	6			2	6	2	6	2	6			2	6	2	6
	3	7	3	7	3	7			3	7	3	7	3	7			3	7	3	7
	4	8	4	8	4	8			4	8	4	8	4	8			4	8	4	8

After the Set: Closing of the Set



Game scenario:

- The game continues.
- While player No. 2 serves for **Gast**, his team wins the set with 25 points; **VCT** scored 18 points in total.

On the match sheet:

1. As the scorer, you cross off the 25th point at the end of the set for team A and mark the point range below it with a “T.”
2. The final score is also entered where the last player was serving. The final point score is circled for both teams.
3. The time at the end of the set is entered. For the second set, the start time can be entered exactly three minutes later (in this example → 20:52). The final results are transferred to the results section.

T = amount of timeouts
S = amount of player substitutions
W = Set win (1) or set loss (0)
Satz (Dauer) = duration in minutes

SATZ • SET 1	Beginn Début Inizio	20:30		Mannschaft Equipe Squadra		Gast		A ^X _R		Punkte Points Punti		Mannschaft Equipe Squadra		VCT		B ^S _X		Ende Fin Fine		Punkte Points Punti	
	I	II	III	IV	V	VI	1.		1.		3.		20:49		1.						
	9	4	7	6	12	1	25		37		8		3		6		5		11		
				2			1		9		5		6		1		5		13		
				3			25		37		14		2		4		6		9		
	4	5	5	6	5	8	2		6		16		3		7		3		7		
	15	19	22	25	2	6	3		7		3		7		3		7		3		
	3	7	3	7	3	7	4		8		4		8		4		8		4		
	4	8	4	8	4	8	4		8		4		8		4		8		4		
	4	8	4	8	4	8	4		8		4		8		4		8		4		

4.

Endresultat/Résultat final/Risultato finale											
Mannschaft Equipe Squadra			Gast			VCT			Mannschaft Equipe Squadra		
"T"	S	W	Punkte Points Punti	Satz (Dauer) Set (Durée) Set (Durata)	Punkte Points Punti	W	S	"T"			
0	1	1	25	1. (19)	18	0	2	1			
				2. { }							
				3. { }							
				4. { }							
				5. { }							
				Total { }							
Beginn/Début/Inizio				Ende/Fin/Fine				Dauer/Durée/Durata			
20 30											
h min				h min				h min			
Gewinner/Vainqueur/Vincitore											
3:											

The image displays a variety of official SwissVolley forms. At the top left is the SwissVolley logo, which includes a stylized volleyball icon and the text 'SwissVolley'. To the right of the logo is a small table with headers 'Name', 'Geburtsdatum', 'Geburtsort', 'Geburtsland', 'Geburtszeitpunkt', 'Geburtsort', 'Geburtsland', and 'Geburtszeitpunkt'. Below the logo are two small circular icons. The main part of the image is filled with several forms, each with a header section containing logos and a main table area. The forms are:

- Form 1 (Top Left):** A registration form for players, with a header section containing the SwissVolley logo and a table with columns for 'Name', 'Geburtsdatum', 'Geburtsort', 'Geburtsland', 'Geburtszeitpunkt', 'Geburtsort', 'Geburtsland', and 'Geburtszeitpunkt'. The table has 10 rows and 8 columns.
- Form 2 (Top Right):** A registration form for players, with a header section containing the SwissVolley logo and a table with columns for 'Name', 'Geburtsdatum', 'Geburtsort', 'Geburtsland', 'Geburtszeitpunkt', 'Geburtsort', 'Geburtsland', and 'Geburtszeitpunkt'. The table has 10 rows and 8 columns.
- Form 3 (Middle Left):** A registration form for players, with a header section containing the SwissVolley logo and a table with columns for 'Name', 'Geburtsdatum', 'Geburtsort', 'Geburtsland', 'Geburtszeitpunkt', 'Geburtsort', 'Geburtsland', and 'Geburtszeitpunkt'. The table has 10 rows and 8 columns.
- Form 4 (Middle Right):** A registration form for players, with a header section containing the SwissVolley logo and a table with columns for 'Name', 'Geburtsdatum', 'Geburtsort', 'Geburtsland', 'Geburtszeitpunkt', 'Geburtsort', 'Geburtsland', and 'Geburtszeitpunkt'. The table has 10 rows and 8 columns.
- Form 5 (Bottom Left):** A registration form for players, with a header section containing the SwissVolley logo and a table with columns for 'Name', 'Geburtsdatum', 'Geburtsort', 'Geburtsland', 'Geburtszeitpunkt', 'Geburtsort', 'Geburtsland', and 'Geburtszeitpunkt'. The table has 10 rows and 8 columns.
- Form 6 (Bottom Right):** A registration form for players, with a header section containing the SwissVolley logo and a table with columns for 'Name', 'Geburtsdatum', 'Geburtsort', 'Geburtsland', 'Geburtszeitpunkt', 'Geburtsort', 'Geburtsland', and 'Geburtszeitpunkt'. The table has 10 rows and 8 columns.

The forms are arranged in a grid-like fashion, with some forms overlapping others. The forms are all in German and are used for the registration of players and teams for volleyball tournaments.

Before the side switch → Fill in the left side and center, and transfer everything except the points score to the right side as well.

After the side switch → Just fill in the middle and right side. The left side can now be completely ignored.

[illegible]

Sanctions / Penalties (Theory)

Sanctions can be imposed on the entire team or on individual players/coaches:

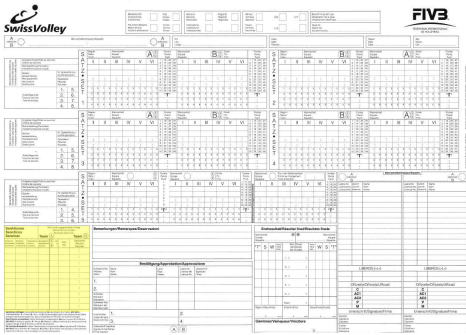
Adressee	TEAM	INDIVIDUAL PLAYER / COACH
No sanction	<p>Improper requests: *</p> <div><div>Sanktionen Sanctions Sanzioni</div><div>Nicht ordnungsgemäßer Antrag Demande non fondée Richiesta impropria</div><div>Team A</div><div>Team X</div></div> <div><div>Sanktionen Sanctions Sanzioni</div><div>2 Nicht ordnungsgemäßer Antrag Demande non fondée Richiesta impropria</div><div>Team X</div><div>Team B</div></div>	<p>Minor misconduct:</p> <div><div></div><p>The yellow card counts for all players and all coaches/assistants</p></div>
Scale of the sanction	<p>Second time</p> <div><div>Delay</div><div>Warning</div><div>Punishment</div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><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Certain actions (up to and including yellow cards) do not yet have any effect on the game but must be recorded on the match sheet.

Red or red-yellow cards also have consequences for the game (points or player substitutions) and must be recorded accordingly on the match sheet.

* Improper requests (= nicht-ordnungsgemäße Anträge): for example, the team attempts to take/make more timeouts or player substitutions than allowed, or the request is made by the wrong person. Repeated attempts will result in a yellow card and after that, even a red card for the team.

Sanctions / Penalties



Game scenario:

- 1. Team B (**VCT**) attempted something that is improper (e.g., the wrong person attempted to take a timeout).
- 2. A little later, **VCT** also receives a yellow card for delaying the game.
- 3. The coach (C) of **VCT** received a red card when the score was 10:9 → This means that **Gast** receives a point and now also has 10 points.
- 4. Player no. 7 from **Gast** receives a red-yellow card at the score of 18:16 and must leave the court for the remainder of the set. Player 13 is substituted in for him.

On the match sheet:

- Improper request: Mark the team in the corresponding section → if repeated, a yellow card will be issued for delaying the game.
- Yellow card: Record the penalty, otherwise no effect on the game. A delay of game against the team is noted with the letter D.
- Red card: Record the penalty, point and service for the opponent (circle the point received).
- Yellow-red cards: Record the penalty, note the player change and circle the penalized player because they are no longer allowed to play in this set.

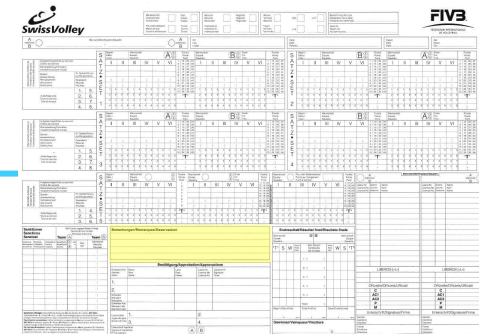
Sanktionen Sanctions Sanzioni				Nicht ordnungsgemässer Antrag Demande non fondée Richiesta impropria		
				Team (A)	Team (X)	
Verwarnung Avertissement Avvertimento	Bestrafung Pénalisation Penalizzazione	Hinausstellung Expulsion Espulsione	Disqualifikation Disqualification Squalifica	(A) oder (B)	Satz Set	Spielstand Résultat Risultato
D				B	1	4 : 6
	C			B	1	10 : 9
		7		A	1	18 : 16
						:
						:
						:
						:
						:
						:
						:
						:

SATZ • SET 1	Beginn Début Inizio	20:30	Mannschaft Equipe Squadra						Punkte Points Punti	Mannschaft Equipe Squadra						Ende Fin Fine	20:49	Punkte Points Punti
			I	II	III	IV	V	VI		I	II	III	IV	V	VI			
	9	4	7	6	12	1			37	8	3	4	6	5	11	38		38
			13	2					39					1		39		40
			18:16	13:9					40							41		42
									41							42		43
									42					5:6		43		44
									43					9:13		44		45
									44							45		46
									45							46		47
	4	5	5	6	5	7	5	8	11	X	5	2	5	6	5	7	5	9
	15	6	19	22	25	6	2	6	2	6	14	6	16	18	6	2	6	2
	3	7	3	7	3	7	3	7	3	7	3	7	3	7	3	7	3	7
	4	8	4	8	4	8	4	8	4	8	4	8	4	8	4	8	4	8

Before, during, or after the Game: Comments

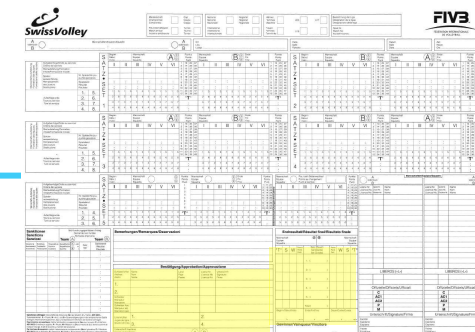
In rare cases, a comment may need to be noted on the match sheet. However, this will always be announced and instructed by the referee.

If a comment is required, it is usually due to a delay in play. This means that the reason why a match may start later than scheduled must be noted.



Bemerkungen/Remarques/Osservazioni
Der Spielbeginn verzögert sich um 30 Minuten wegen vorherigem Spiel.

After the Game: Final Score & Closing of the Game



The totals in the final result section ("Endresultat") are added together.

The total of all minutes played + the amount of breaks x 3 minutes need to match the total duration → 81 minutes + 12 minutes = 1 hour 33 minutes

The winner of the match is noted together with the final set score.

Endresultat/Résultat final/Risultato finale										
Mannschaft Equipe Squadra			Gast		(A)	(B)	VCT		Mannschaft Equipe Squadra	
"T"	S	W	Punkte Points Punti	Satz (Dauer) Set (Durée) Set (Durata)		Punkte Points Punti	W	S	"T"	
0	1	1	25	1. (19)		18	0	2	1	
2	2	1	25	2. (13)		23	0	2	2	
2	0	0	21	3. (14)		25	1	1	1	
2	2	0	20	4. (20)		25	1	1	2	
1	0	1	15	5. (15)		13	0	1	1	
7	5	3	106	Total (81)		104	2	7	7	
Beginn/Début/Inizio				Ende/Fin/Fine			Dauer/Durée/Durata			
20 30				22 03			1 33			
Gewinner/Vainqueur/Vincitore										
Gast 3: 2										

Finally, the match sheet is signed in the following order :

1. Scorer
2. Captains Teams A + B
3. 2. Referee
4. 1. Referee

Bestätigung/Approbation/Approvazione				
Schiedsrichter Arbitres Arbitri	Name Nom Nome	Land Pays Paese	Lizenz-Nr. Licence-No Licenza-No	Unterschrift Signature Firma
1.	T. Lindau		22.04.92	T. Lindau
2.	N. Thoma		14.06.91	N. Thoma
Schreiber Marqueur Marcatore	D. Name		05.04.01	D. Name
Schreiber Ass. Marqueur adj. Marcatore ass.				
Linienrichter Juges de ligne Giudici di linea	1.		2.	
	3.		4.	
Unterschrift Kapitane Signature Capitaines Firma Capitani	U. Saxer	(A)	(B)	N. Schneider

→ No empty fields need to be crossed off here.

TIPS & TRICKS

Finally, a few recommendations for a real game situation...

Before the Game

- Be there on time – the first part (preparing the match sheet) takes the most time. I recommend arriving at the hall 35-40 minutes before the match starts. However, if you are not there 30 minutes before the start of the match, you will be fined and it will be very inconvenient for the team!

During the Game

- Always keep your index finger on the spot where the current person is serving (i.e., where the last small number was crossed off). If a question about the rotation is being asked, you can answer easily.
- Follow this sequence when there is a change of service: note the score of the server, deduct a point from the other team, deduct the small number from the new server. Sticking to that routine helps you stay on track.
- Always check who is going to the base line to serve and whether it is really the right person.
- Bring a watch and note the time immediately after the end of each set.
- Don't look at your cell phone while you are the Scorer. It's a distraction and unfortunately, you'll easily lose focus on what just happened in the game...
- Have fun and enjoy the volleyball game 😊